

<b>Visitor Type</b>	<b>V1</b>	<b>V2</b>	<b>V3</b>	<b>Coll/Workshop</b>
<b>Description</b>	Payroll Visitors	Financially Supported Visitors	Non-Financial Support Visitors	Participants
<b>Definition</b>	Visitors whose salaries are paid in full or in part by UCAR through UCAR's payroll system. Payroll Visitors are UCAR employees.	Visitors who are not on the UCAR payroll but who may receive a temporary living per diem, travel reimbursement, or health insurance benefits, or whose home institutions are reimbursed for their full or partial salaries. These visitors are not UCAR employees.	Visitors who receive no financial support from UCAR. These visitors are not UCAR employees.	Individuals participating in conferences, workshops, colloquia, seminars, tutorials, etc., are not considered "Visitors" under any of the above definitions. Please see UCAR Travel Procedure 3-1-6.
<b>Type of Appointment</b>	Sci Vis, Stu Vis, Post Doc1, Post Doc 2, GRA, Casual-Visitor	N/A	N/A	N/A
<b>Offer Letter</b>	Attach offer letter and CV/resume to HR's copy.	Suggested	Suggested	N/A
<b>Salary</b>	Yes	N/A	N/A	N/A
<b>Medical Insurance</b>	Yes (>6 mo & 1.0 FTE is automatic)	Yes	Yes	N/A
<b>Travel</b> (TLPD is Temporary Living Per Diem)	TLPD, travel, car, travel per diem, lodging, shipping, shuttle, gas, parking, etc.	TLPD, travel, car, travel per diem, lodging, shipping, shuttle, gas, parking, etc.	Administrative fees: J Visa fee, Fed Ex, phone calls to visitors	Yes. Please see UCAR Travel Procedure 3-1-6.
<b>Travel Authorization Form</b>	The V1 form is to be used in lieu of the traditional Travel Authorization form. Do not fill out a TA form if you are completing the V1 form.	The V2 form is to be used in lieu of the traditional Travel Authorization form. Do not fill out a TA form if you are completing the V2 form.	N/A	N/A
<b>Relocation</b>	Yes	N/A	N/A	N/A
<b>Shipping</b>	Yes	Yes	N/A	N/A
<b>Voucher</b>	Yes, if there are expenses other than salary or insurance	Yes	N/A	Yes, through TA process
<b>HR-issued ID#</b>	Yes	Yes	Yes, if needed	N/A
<b>Access Card</b>	Yes	Yes	Yes	N/A
<b>Extension or Revision</b>	Yes	Yes	Yes	N/A
<b>TLPD Questionnaire</b>	Yes, if applicable	Yes, if applicable	N/A	N/A
<b>Housing Advances</b>	Yes	Yes	No	N/A
<b>Travel Advances</b>	Yes	Yes	N/A	Yes, through TA process
<b>UCAR Tuition Reimbursement Program (Benefit program)</b>	N/A	N/A	N/A	N/A
<b>Educational Tuition (Lab/Program level)</b>	Yes	Yes	N/A	N/A
<b>Intellectual Property</b>	Yes	No	No	No
<b>Safety Orientation form (&gt;1 month)</b>	Yes	Yes	Yes	N/A
<b>J visa</b>	Yes	Yes	Yes	Depends upon circumstances
<b>H visa</b>	Yes	N/A	N/A	N/A
<b>Separation Form &amp; Recovery of Corporate Property form</b>	Yes	No	No	No
<b>Participant Support Cost (PSC)</b>	No	No	No	Yes
<b>Approval Signatures</b>	Yes - Payroll and Travel approval per key; if foreign, appropriate authorization	Yes - Travel approval per key; if foreign, appropriate authorization	Program specific	Yes through TA process