VISA INFORMATION
for Issuance of Exchange Visitor Visas (J-1)
TO BE COMPLETED BY THE VISITOR

Please return form via e-mail, if possible. Otherwise, please be sure to type or print.

Name: (as shown on passport) Male Female
Last (Family) First Middle

Date of Birth: Are you a returning visitor to UCAR? Yes No
Month Day Year

Place of Birth: City Country

Country of citizenship: Country of permanent residence:

E-mail:

Will your family be accompanying you? Yes No
If yes, will they be traveling separately? Yes No

Please list all J-1 visas you have ever had, and all other U.S. visas you have had in the past 7 years and the dates the visa(s) were valid:

___________________________________________________________________________________________________

The above information will also be required for any family members who will be accompanying you. Please provide this on a separate sheet.

If currently in the U.S., on what type of visa? Since

Occupation in Home Country:

Name and address of employer or home institution:

Phone number for express mail:

Is the employer: Government University Private
If Government, please indicate: Central State Regional Provincial City

Financial support provided by: UCAR Other

If other than UCAR, please indicate by noting the dollar amount in the space:
Visitor's Government
Home Institution or Other Organization
Personal Funds

Street address to which visa forms are to be sent, if not above.

Please include phone number.

DATES OF PROGRAM PARTICIPATION:
From: To:
(Do not include travel dates - there is a 30-day grace period for travel before and after program participation)

Your contact person at UCAR: Laboratory/Program:

Please return completed form by e-mail when possible to: smontoya@ucar.edu

If e-mail is not possible, then please return typed or printed form to:
UCAR Human Resources Department
ATTN: Immigration Specialist
P.O. Box 3000
Boulder, CO 80307-3000
Fax: (303) 497-8709
The U.S. Department of State is now requiring all J-1 exchange visitor sponsors to document that their prospective J-1 exchange visitors have English proficiency to successfully participate in their program and function on a day-to-day basis. This is to be determined by an objective proficiency measurement [22 CFR §62.10(a)(2)]. Please provide information for any of the following that apply and send a copy of the applicable document(s) along with your completed J-1 Visa Information form:

1) Documentation (copy of passport) that you are a Native English speaker from Australia, Belize, Botswana, Canada (except Quebec), Commonwealth Caribbean, Ghana, Great Britain, Ireland, New Zealand, Nigeria, Scotland, Singapore, South Africa, or Zimbabwe.

   Type of document: ____________________________  Country: ____________________________

2) Copy of an official score from a recognized English language test taken within the last two years.

   Name of test: ____________________________  Score: ____________________________

3) Copy of a diploma from a U.S. institution or foreign institution where instruction occurred in English.

   Name of Institution: ____________________________

4) A signed letter from an academic institution or English language school that is internationally recognized indicating your level of English proficiency. The letter must be dated within the last two years and state the dates when you attended the institution or school.

   Name of Institution: ____________________________

If none of the above apply, UCAR’s International Visitor and Scholar Services Office, or your host laboratory/program, will contact you with further information regarding this requirement. The following two options are available from UCAR/NCAR to meet the English proficiency requirement: 1) An online English Proficiency assessment from Mountain States Employers Council, or 2) An English Proficiency Interview Assessment Report from an interview conducted in English by your UCAR/NCAR host laboratory/program.